



**Office of Juvenile Affairs
Oklahoma Youth Academy Charter School
Board of Director's Meeting
November 14, 2018**

OFFICE OF JUVENILE AFFAIRS NEXT GENERATION FACILITY



**FACILITIES COMMITTEE
UPDATE TO
BOARD OF JUVENILE AFFAIRS
NOVEMBER 14, 2018**



Next Generation Campus Key Events since previous update



- 10/22/2018 - Contracted with Jerry Anderson (Independent Construction Manager)
 - to assist with monitoring progress, reviewing budgets, and general troubleshooting
- 10/23/2018 – Conference call with all parties to discuss composition of access road for Maintenance/Training facility to meet State Fire Marshal's requirements
 - OMES contacted the State Fire Marshal and reached an agreement that minimum requirement is that consultant will have to certify that road is sufficient to handle a fully loaded emergency vehicles.
- 10/25/2018 – Received Structural Assessment of Kitchen and Warehouse –
 - determined that cracks in foundation and brick facade can be corrected – we can continue with remodeling plans.
- 10/26/2018. - Issued response to RFP questions
- Meetings on utilities with OG&E and ONG
 - information exchanged – coordination is important, but no issues that would delay the project. We will have OG&E manage lines and connections to the buildings
- 11/09/2018 – Meeting with OJA, OMES & AG's office to discuss access road

DBE Selection Timeline



- RFP Responses due date – December 14, 2018
- DBE team interviews – December 19, 2018
- Clarifications for DBE – January 4, 2019
- DBE Selection Meeting – January 7 – 10, 2019
- Announce DBE Selection – January 11, 2019

Current Issues



- Approximate location of Construction/Emergency access road.
 - OMES and OJA legal team are considering options and will formulate options for consideration
- Resolve fire suppression needs by deciding on best method among available options.
 - OJA will consider solutions proposed by the selected design build team.
- Timing for bond release.
 - Groundwork has been completed for Bond issue – bonds can be sold within 90 days of receiving OJA's request. We are still on target for end of the 1st quarter 2019.
- Number of beds/cottages.
 - Through analysis of current trends, OJA is recommending that 7 cottages/108 beds (with ability for future expansion) will be sufficient.

Housing Plan





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Board of Juvenile Affairs

Rates and Standards Presentation

November 14, 2018

On November 7, 2018, the OJA Rates and Standards Committee voted to recommend for the Board of Juvenile Affairs the proposal represented by the presentation to follow.

As required by statute, each component of this rate proposal was submitted to OMES for review and approval. Approval was granted by State Purchasing Director, Ferris J. Barger. (Copies of the approval letters are in the board packet)



November 8, 2018

Steven Buck
Executive Director
State of Oklahoma Office of Juvenile Affairs
3812 N. Santa Fe, Suite 400
Oklahoma City, Oklahoma 73126-8812

RE: Creation of a new fixed and uniform rate for Level E supplemental enhanced services as requested in your letter dated November 7, 2018 to the State Purchasing Director.

Director Buck,

Based on our review of the information provided from your agency, your request is approved for the following with the proposed effective date of the new rate being November 15, 2018.

➤ Enhanced Services for Level E Group Home: Rate is \$125.13/Bed/Day

Please provide the results of your board meeting scheduled for November 14, 2018 by forwarding a copy of the minutes to the State Purchasing Director.

No other changes in these Fixed Rates are authorized without submitting the proposed changes for approval to the Office of Management and Enterprise Services (OMES).

Respectfully,

A handwritten signature in dark ink, appearing to read 'F. Barger', is written over a horizontal line.

Ferris J. Barger
State Purchasing Director

Enhanced Services for Level E Group Homes

Enhanced Services

- The document labeled Attachment A in the board packet outline additional services to be provided. Enhanced Services are for youth that need more intensive treatment and supervision than a regular Level E group home. These additional services include the following:

Enhanced Services

- Psychiatric services for medication management
- Expressive Therapy (Integrative Approach)
- Thorough medical history and examination conducted by a M.D.
- Rehabilitation Group Therapy
- RN available on a daily basis
- Crisis Management Services
- Case Management Services – coordination between professional staff
- Additional Direct Care Staff 1:4 during waking hours with 1:3 during peak activity

Enhanced Services for Level E Group Home Proposed Rate

- \$125.13/bed/day



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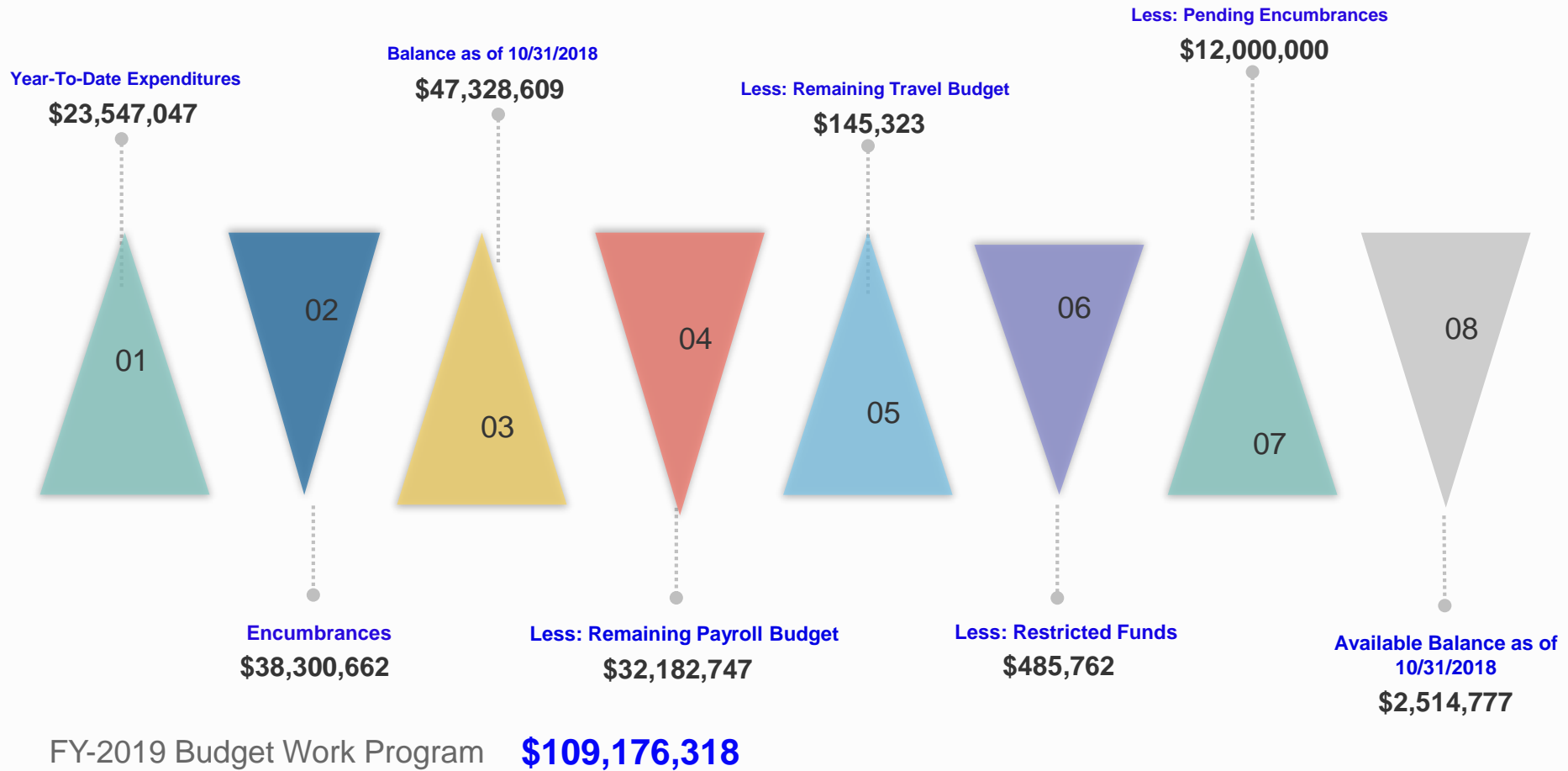


FINANCE REPORT

November 2018 Board Meeting
Financial Reports for the Month Ending October 31, 2018

FY-2019 Operation/Capital Budget Projections

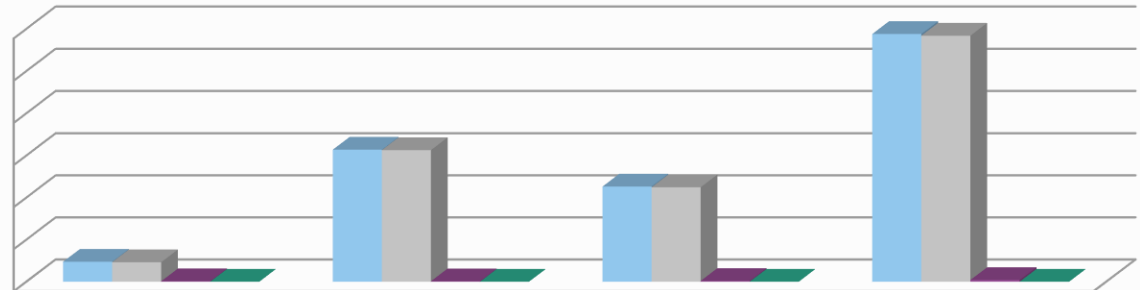
• As of October 31, 2018



FY-2019 Payroll Costs

• As of October 31, 2018

12,000,000.00
10,000,000.00
8,000,000.00
6,000,000.00
4,000,000.00
2,000,000.00
-



	Administ ration	Residen tial	Non- Residen tial	Total
■ YTD Budget	949,994.41	6,279,248.4	4,529,199.0	11,758,442
■ YTD Expenditures	927,310	6,257,609	4,491,380	11,676,298
■ YTD Actual to Budget Variance	22,685	21,640	37,819	82,143
■ % Variance	2.4%	0.3%	0.8%	0.7%

General Revolving Fund Revenue

• As of October 31, 2018

Revenue Source	FY-19 Budget	Budget to Date	Receipts	In-Transit	Over (Under) Variance
SSI and SSA	\$ 205,000	\$ 68,333	\$ 26,004	\$ -	\$ (42,329)
Income from Rent	\$ 9,576	\$ 3,192	\$ 6,893	\$ -	\$ 3,701
Charter School State Aide/Grants	\$ 1,025,909	\$ 341,970	\$ 372,232	\$ -	\$ 30,263
School Breakfast/Lunch Program	\$ 243,000	\$ 81,000	\$ 20,158	\$ 62,378	\$ 1,536
Refunds & Reimbursements	\$ 364,944	\$ 121,648	\$ 129,661	\$ -	\$ 8,013
Sales	\$ 15,000	\$ 5,000	\$ 8,911	\$ -	\$ 3,911
Child Support	\$ 200,000	\$ 66,667	\$ 40,894	\$ -	\$ (25,773)
Other Receipts	\$ 77,500	\$ 25,833	\$ 13,151	\$ -	\$ (12,682)
Total Revolving Funds	\$ 2,140,929	\$ 713,643	\$ 617,904	\$ 62,378	\$ (33,360)

Federal Programs Revenue

• As of October 31, 2018

FFP Revolving Fund	Projected Annual Revenue	Projected YTD Revenue	Actual Revenue	In-Transit	Variance
Residential Behavior Management Services (RBMS)	\$ 5,100,000	\$ 1,700,000	\$ 1,025,716	\$ 353,682	\$ (320,602)
Targeted Case Management (TCM)	\$ 2,500,000	\$ 833,333	\$ 590,496	\$ 187,150	\$ (55,688)
IV-E Shelter	\$ 87,000	\$ 29,000	\$ 45,741	\$ 0	\$ 16,741
Indirect Cost Reimbursement (OHCA)	\$ 140,000	\$ 46,667	\$ 0	\$ 54,856	\$ 8,189
Grants (EOP)/JABG/Formula/PREA/Fund 4XX	\$ 938,130	\$ 312,710	\$ 261,083	\$91,072	\$ 39,446
DAC-RSAT/PREA	\$ 36,813	\$ 12,271	\$ 1,056	\$ 1,948	\$ (9,267)
TOTAL	\$ 8,801,943	\$ 2,933,981	\$ 1,924,093	\$ 688,708	\$ (321,181)

700 FUND ACCOUNTS

• As of October 31, 2018

Trust Fund

Established to account for all the funds a juvenile received or expended while in OJA custody.

****Cash Balance as of 10/31/2018 was \$230,558**

Approximately \$20,838.71 is current.

701

702

Canteen Fund

Established to account for all the funds a juvenile received or expended while in OJA custody.

Cash Balance as of 10/31/2018 was **\$5,298**

Donation Fund

Established to account for all the funds a juvenile received or expended while in OJA custody.

Cash Balance as of 10/31/2018 was \$1,311

703

704

Victim Restitution Fund

Established to account for all the funds a juvenile received or expended while in OJA custody.

Cash Balance as of 10/31/2018 was \$6,110

EMERGENCY PURCHASES

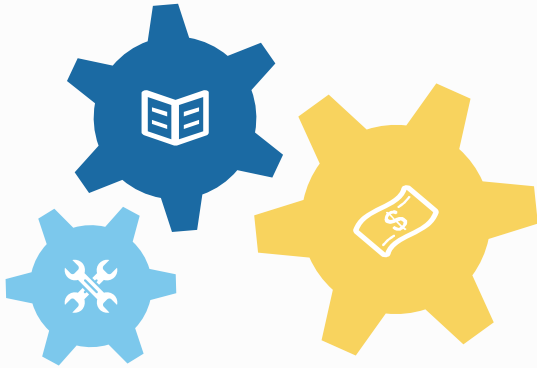
- As of October 31, 2018



There are no Emergency Purchases.

SOLE SOURCE PURCHASES

- As of October 31, 2018



There are no Sole Source Purchases.



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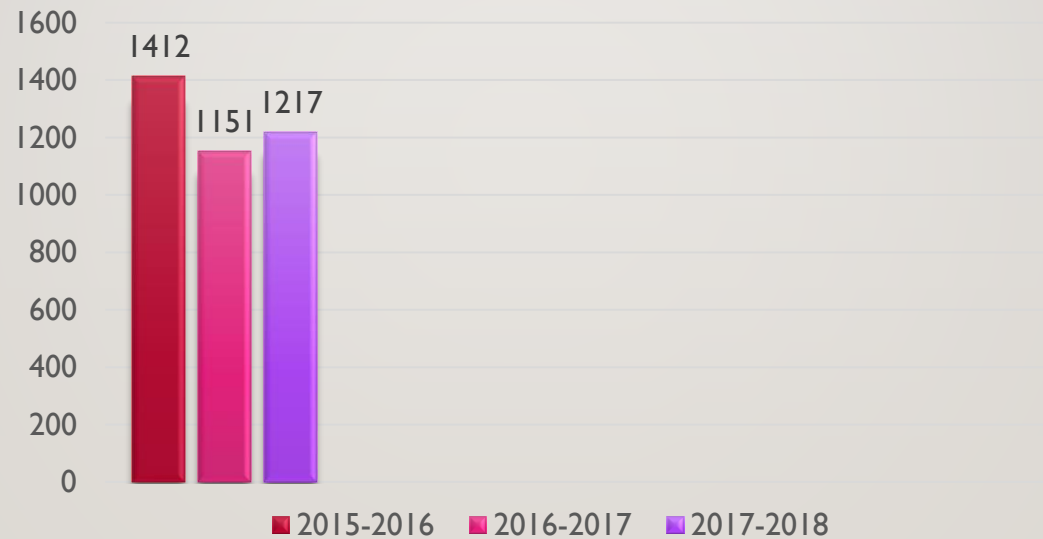
OKLAHOMA YOUTH ACADEMY CHARTER SCHOOL (OYACS)

MELISSA WHITE, DIRECTOR OF EDUCATION; SUPERINTENDENT

LETICIA SANCHEZ, PRINCIPAL

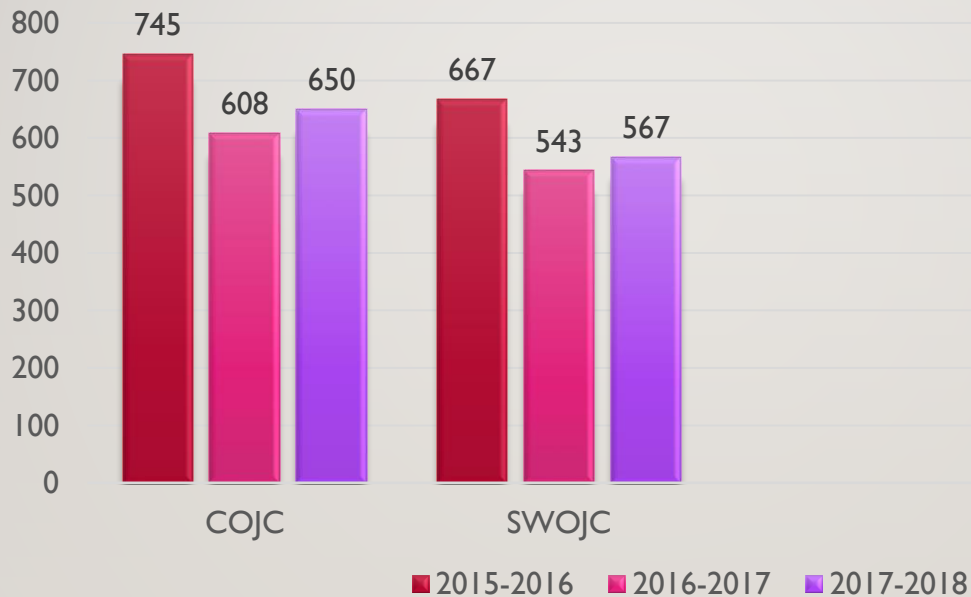
OKLAHOMA YOUTH ACADEMY CHARTER SCHOOL

Total Credits Earned



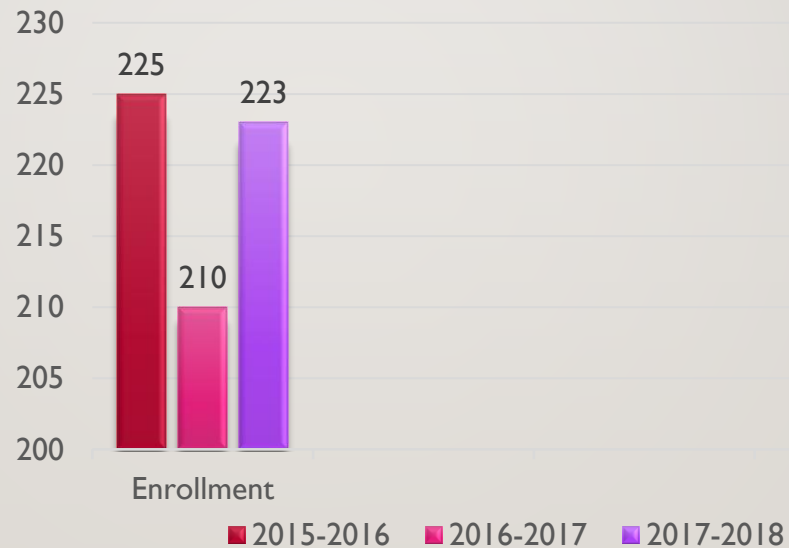
OKLAHOMA YOUTH ACADEMY CHARTER SCHOOL

Individual Site Credits Earned



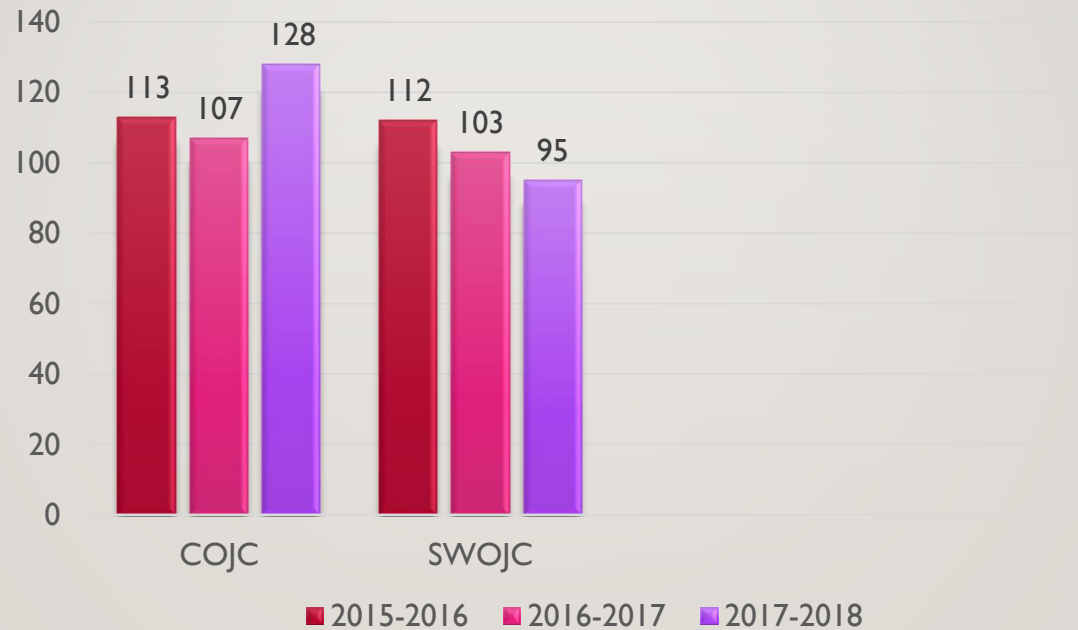
OKLAHOMA YOUTH ACADEMY CHARTER SCHOOL

Total Enrollment



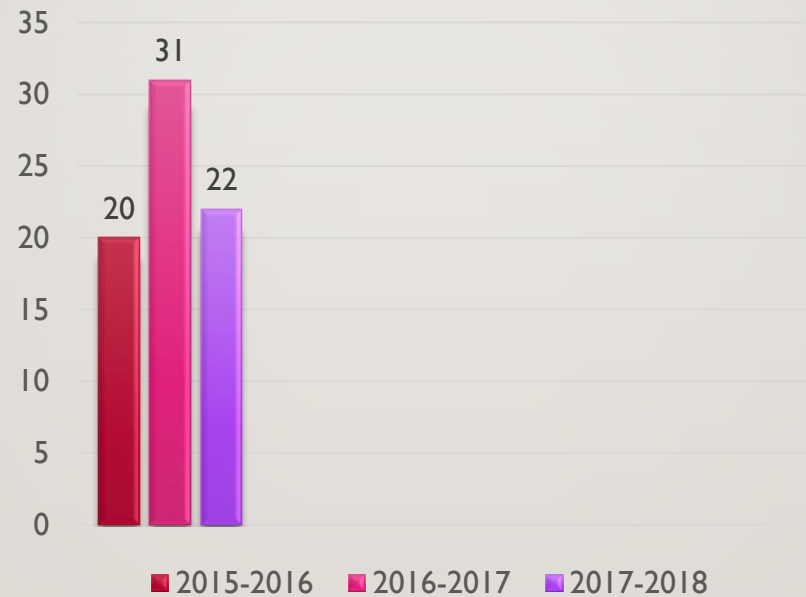
OKLAHOMA YOUTH ACADEMY CHARTER SCHOOL

Individual Site Enrollment



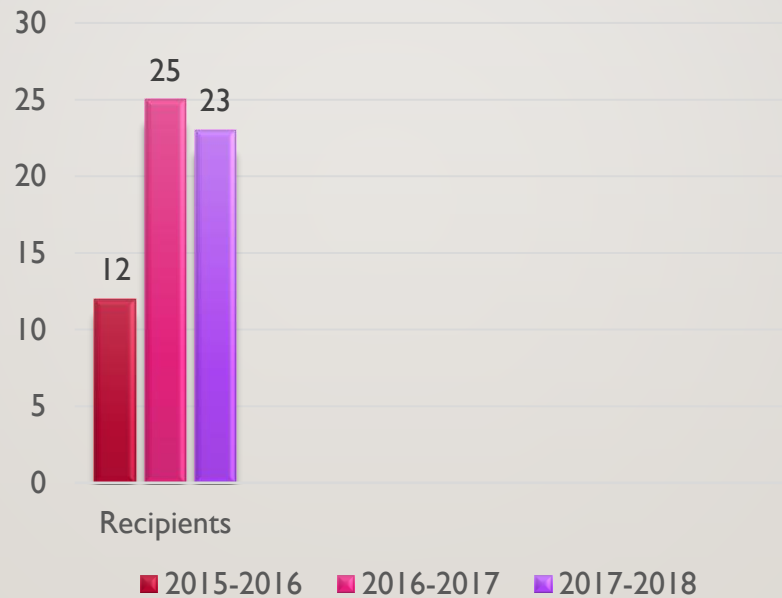
OKLAHOMA YOUTH ACADEMY CHARTER SCHOOL

Total Graduates



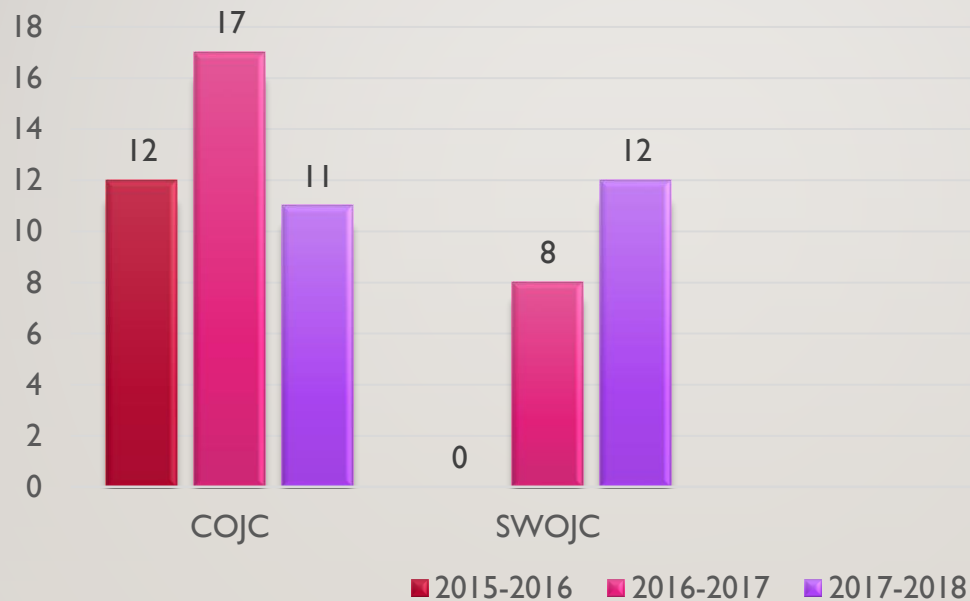
OKLAHOMA YOUTH ACADEMY CHARTER SCHOOL

Total GED Recipients



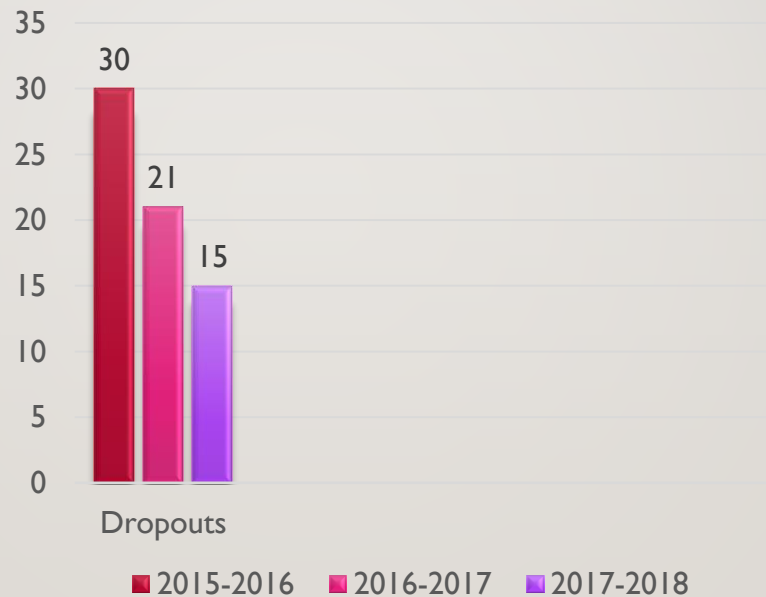
OKLAHOMA YOUTH ACADEMY CHARTER SCHOOL

Individual Site GED Recipients



OKLAHOMA YOUTH ACADEMY CHARTER SCHOOL

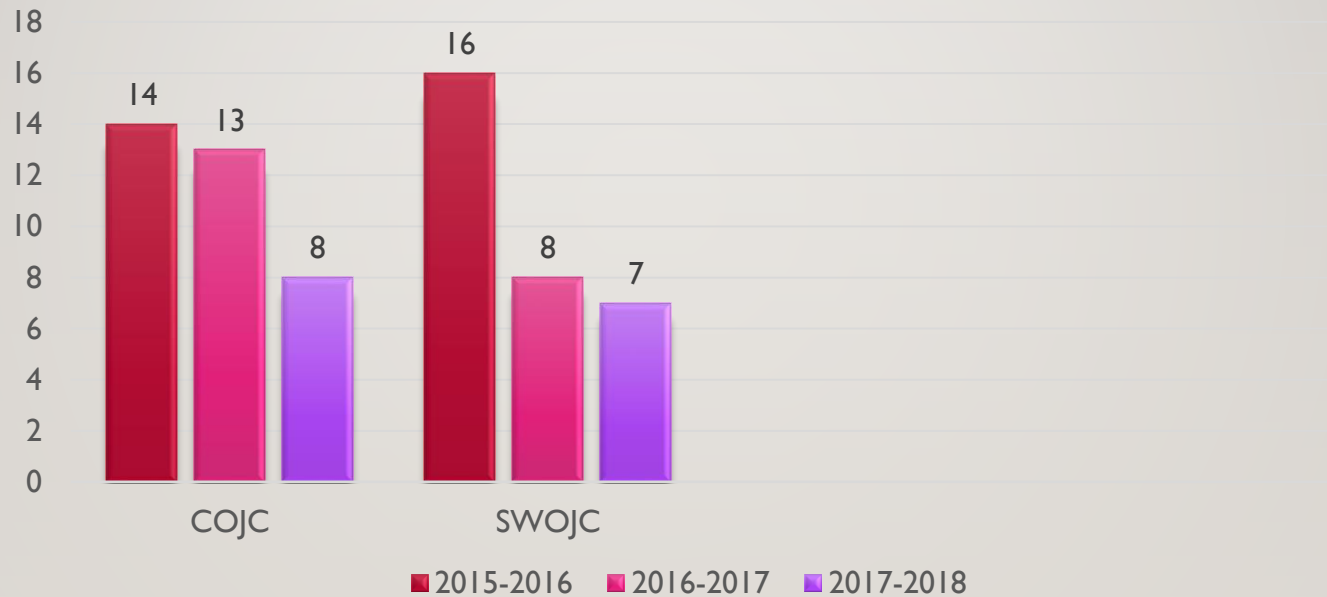
Dropouts



*Dropout numbers are students that left OYACS without their GED or diploma and the school has not received a request for transfer of records. Therefore we are assuming that they did not enroll back into school.

OKLAHOMA YOUTH ACADEMY CHARTER SCHOOL

Individual Site Dropouts



FUTURE PROGRAMS COJC STUDENTS

ENTREPRENEURSHIP

- Students will learn the fundamentals of starting a small business.
- Apply that skill through a mock small business start up.

SMALL ENGINE REPAIR

- Students will learn the skill of small engine repair.
- Apply that skill through community involvement.





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Oklahoma Youth Academy Charter School
Combined Statement of Revenues, Expenditures and Changes in Fund Balances
School Year 2018-2019
As of September 30, 2018

<u>School Year 2018-2019</u>	OJA General and Revolving Funds	Fund 250	Totals as of 10/31/2018		COJC (972)	SOJC (975)	Total
Revenues							
State Aid	\$ -	\$ 233,601.95	\$ 233,601.95		\$ 116,800.97	\$ 116,800.98	\$ 233,601.95
Title I N&D		133,497.44	133,497.44		73,026.89	60,470.55	133,497.44
Textbooks		1,521.03	1,521.03		760.53	760.50	1,521.03
IDEA-B		3,611.77	3,611.77		-	3,611.77	3,611.77
Child Nutrition Program _Breakfast		7,404.87	7,404.87		3,793.35	3,611.52	7,404.87
Child Nutrition Program _Lunches		12,752.87	12,752.87		6,544.97	6,207.90	12,752.87
Refunds		182.17	182.17		182.17	-	182.17
Office of Juvenile Affairs **	339,761.50		339,761.50		167,220.05	172,541.45	339,761.50
Total Revenues	\$ 339,761.50	\$ 392,572.10	\$ 732,333.60		\$ 368,328.93	\$ 364,004.67	\$ 732,333.60
Expenditures							
Payroll Expenses	\$ 271,680.83	\$ 472,362.79	\$ 744,043.62		\$ 407,662.15	\$ 336,381.47	\$ 744,043.62
Professional Services	1,500.00	-	1,500.00		750.00	750.00	1,500.00
Training and Travel	4,450.66	-	4,450.66		4,134.66	316.00	4,450.66
Operational Expenses	44,855.08	101,213.47	146,068.55		64,454.92	81,613.63	146,068.55
Equipment and Library Resources	17,274.93	-	17,274.93		11,841.01	5,433.92	17,274.93
Total Expenditures	\$ 339,761.50	\$ 573,576.26	\$ 913,337.76		\$ 488,842.74	\$ 424,495.02	\$ 913,337.76
Excess of revenues over (under) expenditures	\$ -	\$ (181,004.16)	\$ (181,004.16)		\$ (120,513.81)	\$ (60,490.35)	\$ (181,004.16)
Fund Balances July 1, 2017	-	248,106.08	248,106.08		151,580.69	96,525.39	248,106.08
Fund Balances 2018-2019 School Year	\$ -	\$ 67,101.92	\$ 67,101.92		\$ 31,066.88	\$ 36,035.04	\$ 67,101.92
**OJA Funds							
Fund 19801	\$ 17,583.86						
Fund 19901	\$ 288,115.97						
Fund 20500	\$ 25,061.67						
Fund 40500	\$ 9,000.00						
	\$ 339,761.50						



**Office of Juvenile Affairs
Oklahoma Youth Academy
Encumbrances for Approval - School Year 2018-2019
November 14, 2018 Board Meeting**

Encumbrance#	Product Description	Quantity	Vendor	Justification	Unit Cost	Campus		
						COJC	SOJC	Total
2019-067	Gasoline, pike pass and other car related expenses		Oklahoma Turnpike Authority	Pike pass, gasoline and other incidental car related expenses are necessary in commuting from Manitou to Tecumseh		900.00	900.00	1,800.00
2019-068	Spring Classes Tuition Fee (Psychometric Certification)		SWOSU	Oklahoma Youth Academy Charter School (OYACS) was in need of a test psychometrics for testing compliance under Individual with Disabilities Education Act (IDEA). There are required college courses, a college degree and a successful test completion in order to be a candidate for this certification in Oklahoma. Sonya Parsons, our Special Education Director, was a qualified candidate with her degree in Special Education to apply for a school psychometry program.		992.25	992.25	1,984.50
2019-069	Assessment for high school equivalent software		HiSet	This purchase will enable OJA to provide a test administrator and the HiSET assessment. The HiSET is an approved high school diploma equivalent assessment.		500.00	500.00	1,000.00
2019-070	Speech Language Evaluation Services		Multiple Communications	This business will provide tele- Speech evaluation and services to the Oklahoma Youth Academy Charter Schools for students that require testing/services under Individuals with Disabilities Education Act. (IDEA)	\$62/hr	3,100.00	3,100.00	6,200.00